

**UNIVERSITY OF ABUJA**

**(OFFICE OF THE REGISTRAR)**

**P.M.B. 117, ABUJA – NIGERIA**

**EXPRESSION OF INTEREST FOR CONSULTANCY SERVICES UNIVERSITY OF ABUJA**

**(1.0) INTRODUCTION**

The University of Abuja invites Expressions of Interest (EOI) from interested and suitably qualified firms for the provision of Consultancy Services for University projects. The projects are as follows:

LOT	PROJECTS	CONSULTANCY
1	Construction and Furnishing of 500 Capacity Lecture Theatre for Faculty of Social Sciences	Architectural Services Structural Engineering Services Mechanical Engineering Services  Electrical Engineering Services  Quantity Surveying Services
2	Construction and Furnishing of Office Complex for Faculty of Veterinary Medicine and 2 No. Block of Twin Lecture Halls	Architectural Services Structural Engineering Services Mechanical Engineering Services Electrical Engineering Services Quantity Surveying Services
3	Construction and Furnishing of 250 Capacity Lecture Theatre for Faculty of Agriculture and 150 Capacity Lecture Theatre for Faculty of Veterinary Medicine	Architectural Services Structural Engineering Services Mechanical Engineering Services Electrical Engineering Services Quantity Surveying Services
4	Construction and Furnishing of Office Block for Faculty of Agriculture	Architectural Services

		Structural Engineering Services Mechanical Engineering Services Electrical Engineering Services Quantity Surveying Services
5	Construction and Furnishing of Faculty of law Complex	Architectural Services Structural Engineering Services Mechanical Engineering Services Electrical Engineering Services Quantity Surveying Services
6	Perimeter Survey and Establishment of Beacons on the University Main Campus land	Land Surveying Services

## **(2.0) INFORMATION REQUIRED FOR EXPRESSIONS OF INTEREST (EOI)**

All interested firms are to submit copies of the following;

- (i) Evidenced of registration with the Corporate Affairs Commission (CAC) as a Limited Liability Company.
- (ii) Evidence of current Tax Clearance Certificate valid till 31<sup>st</sup> December 2018.
- (iii) Evidence of current Industrial Training Fund (ITF) Compliance Certificate valid till 31<sup>st</sup> December 2018.
- (iv) Evidence of current Pension Compliance Certificate valid till 31<sup>st</sup> December 2018.
- (v) Evidence of current Nigeria Social Insurance Trust Fund (NSITF) Compliance Certificate valid till 31<sup>st</sup> December 2018.
- (vi) Evidence of registration on the National Database of Federal Contractors, Consultants and Service Providers by submission of Interim Registration Report (IRR) expiring on 31<sup>st</sup> of December, 2018 or valid Certificate issued by the Bureau for Public Procurement (BPP).
- (vii) Copy of Certified Audited company Accounts for the immediate past three years (2015, 2016, and 2017) duly stamped by certified auditors.
- (viii) Copy of current Professional Certification and Registration of Firm with the relevant professional body.
- (ix) A sworn affidavit certifying that the documents submitted for the exercise are not only genuine but correct, none of the company Director(s) have been convicted by any law court for

any criminal offence relating to fraud or financial impropriety or criminal misrepresentation or falsification of facts relating to any matter.

(x) A sworn affidavit certifying that the company is not in any bankruptcy proceedings or in receivership or the subject of any form of insolvency or in any form of winding up petition proceedings, and none of the officers of the University of Abuja or Bureau for Public Procurement (BPP) is a former or present Director of the company.

(xi) Evidence of commission for at least five (5) Consultancy services jobs in the last five (5) years.

(xii) Any other information that will assist the evaluation of the service provider's suitability for the job

The documents should follow the order listed above for ease of reference. Each parcel should have a table of content indicating the pages on which these items are to be found.

### **(3.0) SUBMISSION AND OPENING OF DOCUMENTS**

(i) Pre-qualification documents for the project are to be submitted in a sealed envelope and marked at the top left corner "Expression of Interest Documents for Services".

(ii) The sealed envelope containing the documents are to be deposited in the Tender Box located at the reception hall of the Senate Building, Main Campus, Airport Road, Abuja. The submission should be appropriately logged in the Submission Register provided at the venue and an acknowledgement slip obtained. The Documents shall be deposited in the Tender Box **not later than 12 noon on Thursday 23 August, 2018.**

Opening of the Expression of Interest Documents shall take place at 12noon of Thursday, 23rd August, 2018 in the reception hall of the Senate Building, Main Campus, Airport Road, Abuja.

(iii) All Bidding firms and Civil Society Groups related to Procurement are invited to attend.

### **(4.0) IMPORTANT NOTICE**

(i) All Consultants currently in the service of the University are required to submit the above listed documents to revalidate their conformity with extant statutory requirements of Government.

(ii) Firms cannot bid for more than one Lot.

(iii) Only shortlisted firms will be invited for further consideration.

(iv) Late submissions shall be rejected.

(v) This advertisement shall not be construed as a commitment on the part of the University to appoint any firm nor shall it entitle any firm submitting documents to claim any indemnity.

(vi) The University reserves the right to reject any or all proposals and take final decision on any of the documents received.

(vii) Interested applicants may obtain farther information from the Procurement Unit, Sultan Maccido Building, University of Abuja Main Campus, Abuja from 9:00 am to 3:00 pm, Monday through Friday (except public holidays).

**SIGNED:**

**MRS. RIFKATU HOSHEN SWANTA**

**REGISTRAR**